

## CAREER OBJECTIVE

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Motivated college student at James Madison University with passion to make a difference in the community and a strong focus on a mission-oriented career path in project management, business operations and/or human resources.

## EDUCATION

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### James Madison University, Harrisonburg, VA

- Bachelor of Science in Individualized Study (Concentration: HR Development & Management): Expected December 2026
- *Current GPA: 3.6 (JMU Dean's List, Phi Theta Kappa Honor Society Member)*

### John Champe High School, Aldie, VA

- Advanced Studies Diploma (June 2022)

## ACADEMIC LEADERSHIP / AWARDS

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- DECA 2020 Virginia State Finalist & National Qualifier, VA Beach, VA (Category: Financial Operations Research)
- John Champe High School Honor Roll

## WORK & VOLUNTEER EXPERIENCE

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### New Era Eyecare, Clifton, Sterling & Arlington VA | *Optometric Assistant / Receptionist* July 2024 to present (part-time)

- Provide administrative support and patient care in busy optometry offices, including scheduling, billing, and preliminary eye exams.

### Bear Chase Brewery Company, Bluemont VA | *Line Cook and Food Preparation Specialist* May -August 2023

- Prepare and present diverse culinary dishes, ensuring high standards of food quality, safety, and customer satisfaction.

### The Home Depot, Aldie, VA | *Service Desk Associate* July-December 2022

- Responsible for ensuring customer transactions/returns are processed quickly/accurately, while providing excellent customer service.

### Dick's Sporting Goods, Dulles, VA | *Retail Sales Associate* November 2020-June 2022

- Provided positive visitor experience through quality customer support, selling and engagement in Footwear Department.

### Glory Days Grill, Aldie, VA | *Host* July-November 2020

- Greeted / escorted customers to dining areas while also cleaning tables and taking orders for delivery/pick-up.

### One Family Gives Freedom Celebration, Lovettsville, VA | *Student Volunteer* Fall 2022

- Fundraiser parking attendant for event focused on raising awareness/\$ for Wounded Warriors, Homes for Heroes & Gold Star families

### Wreaths Across America, Arlington National Cemetery, Arlington, VA | *Annual Student Volunteer*

- Assist as volunteer and proud Gold Star grandson each winter to lay wreaths and support clean up to honor/remember our veterans.

## PAST/CURRENT ATHLETICS, COACHING & CLUBS

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- Phi Kappa Psi Fraternity, Virginia Theta Chapter (2024-Present)
- High School Boys Lacrosse Assistant Coach, John Champe (2023-24)
- High School Lacrosse | Varsity letter winner | Team Captain | All-District Selection | VA State Playoff Qualifier (2019-22)
- High School Football | Varsity letter winner | 2019 VA State Playoffs
- DECA/Future Business Leaders of America

## SKILLS & INTERESTS

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- Customer Service, Video Editing & Fundraising
- Microsoft Office Suite
- Cars, Snowboarding and Weight Training